

Home Support Worker (HSW) – particularly to work in Vanier/Alta Vista areas and Orleans.

JOB SUMMARY - with the on-going support of the Supervisor, the Home Support Worker provides light housekeeping services for vulnerable people.

DUTIES & RESPONSIBILITIES -

- complete light housekeeping tasks such as laundry, sweep/mop/vacuum floor, dust, remove garbage, change & make bed, wash dishes, grocery shopping and complete other duties as approved;
- observe client conditions and report unusual events or changes in condition;
- document as required;
- participate in training activities;
- follow the policies and procedures of VHA; and
- maintain confidentiality of client and corporate information.

QUALIFICATIONS, SKILLS & REQUIREMENTS -

Experience - if you have kept your own home/apartment clean, or someone else's, you have life experience that is valuable and we would like to learn more.

Other Skills & Abilities -

- cooperation, a pleasant attitude and good natured manner in working with clients and co-workers;
- able to work independently and as part of a team;
- able to perform and prioritize multiple functions and tasks;
- able to handle challenging situations in a calm, objective manner.

All VHA employees are responsible for a commitment to health and safety:

- able to communicate verbally and in writing, in English;
- able to travel locally from assignment to assignment;
- negative police record check/CPIC for the vulnerable sector;
- eligible to work in Canada;
- negative TB Test;
- up-to-date adult immunizations including two doses of vaccine approved by Health Canada against Covid-19;
- able to walk, stand, bend, squat, kneel, climb stairs and reach freely;
- work references.



#700 – 250 City Centre Avenue
Ottawa, ON K1R 6K7

Send to jobs@vhaottawa.ca or FAX: 613-238-8420

**Whatever your orientation, age, ethnicity, race, culture, religion or gender identity
– we welcome you.**

Job Types: Part-time or Full-time, Permanent

Schedule: Day shift, Monday - Friday

Language: English (required)

License/Certification:

- drivers' license (preferred)

Why Choose VHA?

At VHA, we value community, work-life balance and career development. Our training opportunities equip you with the skills you need to care for clients and empower caregivers. Plus, your experience at VHA will provide opportunity to develop valuable skills that are transferable across a wide variety of fields. We offer:

- flexible hours;
- on-going opportunities for paid continuing education and training;
- group health benefits and pension plan for full-time employees;
- paid Orientation and ongoing training;
- a caring and supportive team.

**We work hard to support you so that you can focus on you, your loved ones and
your clients.**

If you are passionate about what you do, motivated by improving the health of the community, and as committed to excellence, quality care and client safety as we are, we would like to hear from you.

We thank all those who apply but only those selected for further consideration will be contacted.